



29TH ANNUAL AFRICAN/CARIBBEAN INTERNATIONAL FESTIVAL OF LIFE (IFOL)



POWERED BY MARTIN'S INTERNATIONAL

"BRINGING NATIONS TOGETHER THROUGH MUSIC AND CULTURE."

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VENDOR'S APPLICATION

29th Annual International Festival of Life (IFOL), 3- Days

SATURDAY, SUNDAY AND MONDAY, JULY 2ND, 3RD & 4TH, 2022,

2:00 PM TO 10:00 PM DAILY

WASHINGTON PARK,

55th Street and Cottage Grove, Chicago, Illinois.

LIMITED VENDOR SPACES ARE GIVEN ON A FIRST COME BASIS.

(UNTIL YOU ARE REGISTERED, THE FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE)

STRICT COVID-19 RULES AND REGULATIONS MUST ADHERED TO.

In addition to City, county, State, Federal COVID-19 Pandemic requirements, attendees must be vaccinated and/or wear a mask throughout the event. Un-vaccinated attendees must have COVID-19 test within 3 days from the 1st day of festival, and temperature

FESTIVAL SUBJECT TO CHANGE, IN THE EVENT OF AN EMERGENCY

ALL VENDORS (EXCEPT FOR SPONSORS/CORPORATIONS) MUST PROVIDE THEIR OWN GENERATOR, TENT AND TABLE, ETC

CHECK-IN, OFFICE USE:

07/02.2022 (SAT) _____

0703/22/(SUN) _____

07/04/22 (MON) _____

VENDORS MAY BE SEPARATED
A MINIMUM OF SIX FEET APART
FROM EACH OTHER.

TODAY'S DATE:

INVOICE NO:

IFOL

: _____

Merchant: _____

Other: _____

IMPORTANT DATES & TIMES 29th IFOL IN 2022:

June 15th – All payments are due! (\$100 additional late fee(s) applies after this date)

July 1st – 3p-7p – ALL merchants (non-food) setup onsite. Then 7:15pm to 8:30pm all Food vendors set-up.

July 2nd–4th – 7am-12: 00 PM/Noon

* For setup, arrive at Vendors Entrance

* Vehicle can enter festival grounds ONLY ONCE during setup.

Check here to rent a 10'x10' tent for an additional \$200.

Business/Organization Name: _____

Officer/Owner: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Biz Phone: _____ **Cell Phone:** _____ **Fax:** _____

E-mail: _____ **Website:** _____

Effective now thru May 10th, 2022: **FOOD VENDORS** will pay registration fee of **\$ 790** for a 10'x10' space for 3 days or **\$1,290** for a double/10'x 20' space; payable to Martin's International. **AFTER May 10th, FOOD VENDOR'S FEE WILL INCREASE BY \$100.**

IMPORTANT: FOOD VENDORS MUST PAY \$100 CLEANING DEPOSIT, REFUNDABLE ONLY IF BOOTH SPACE IS CLEAN AND IN ORIGINAL CONDITION BEFORE SETUP, AND AFTER PARK DISTRICT INSPECTION OF THE GROUND AND FINDS IT CLEAN WITHOUT GREASE/COAL ON GRASS, ETC. ALL GENERAL VENDORS MUST PAY A \$50 DEPOSIT TO GUARANTEE ON TIME SET UP AND BREAK-DOWN, SET UP BGRINS AT 7AM-AT 11:00 AM. ALL VENDORS MUST BE READY TO SERVE THE ATTENDEES. VENDORS WILL BE FINED \$50 AND MAY NOT BE ALLOWED TO SETUP AFTER 11:30AM ON FESTIVAL DAYS, WITH NO CONSIDERATION OF REFUND! FEE WILL BE TAKEN FROM VENDOR'S DEPOSIT. The complete flooring/ground/grass of vendor's booth must be covered with plywood or cardboard. WATER MAY NOT BE PROVIDED

A maximum of 6 wristbands per FOOD vendor for the weekend will be provided for 10'x10' or 10'x20 FOOD SPACE. ALL FOOD VENDORS MUST PROVIDE OWN TENT, GENERATOR AND GREASE DRUM, AND MUST CLEAN AREA EACH NIGHT. A FINE WILL BE LEVIED AGAINST VENDORS WHO'S AREA IS NOT CLEANED.

MERCHANTS: Now thru May 10th, 2022; MERCHANTS (NON-FOOD VENDORS) will pay a promo registration fee of **\$450 for 3 days per 10'x10' space or \$690 per double/10'x20' space**, made payable to Martin's International, (electricity and tent are not included and must be provided by vendor). **CITY FEE: \$ 25.00 PER VENDOR. MAKE CHECKS PAYABLE TO THE CITY OF CHICAGO.** After May 10th the registration fee will increase by \$100 (Note, this Fee is for small nonprofit organization, arts, crafts, books, and for small individual entrepreneur vendors only). For small Corporation with annual revenues over \$1 million but under \$10 million, the fee is **\$2,000**. For major Corporation the fee is \$5,000 and up. See sponsorship package at www.internationalfestivaloflife.com. Vendors will be given 2 wristbands or 6 tickets for the weekend. If parking is available vendors will be given one parking pass per space for the weekend...

ANY REQUEST FOR EXCLUSIVE MERCHANT/ NON-FOOD VENDING CATEGORY WILL REQUIRE A SPECIAL AGREEMENT WITH A MINIMUM COMMITMENT, IF IT'S POSSIBLE.

*Please note and be reminded: The fees in this application are for small nonprofit, independent and for moms and pops businesses only! Corporations, franchises, chain stores, product brands, field marketing & promotional companies, marketing agencies, public relations firms, and their clients (including giveaways and sampling) are in the general sponsorship class and must visit www.internationalfestivaloflife.com and click on the sponsorship button or call 877/973-4423.

Booth #:

BUSINESSES/CORPORATIONS with annual revenue of \$10 million or more must refer to sponsorship package, which includes major branding and onsite banner display, tent, usage of one table, chairs (if needed), and all other terms as agreed upon in a separate customized application/invoice for this IFOL only. All exhibitors/vendors must have their own personal/business insurance to secure against any unforeseen personal injury or loss.

RULES, REGULATIONS AND OTHER DETAILS:

Only vehicles displaying appropriate parking permit with **VENDOR'S NAME & MOBILE NUMBER** will be allowed to park in designated Vendor's lot, if parking is available. Refrigerators, stoves, and grills must be secured. **ALL VENDORS MUST PROVIDE THEIR OWN TENTS, TABLES, CHAIRS AND SIDEWALLS. Chairs may be available for rent at \$20 per chair, plus deposit of \$40 per chair. Tables may be rented at \$40, plus a \$100 deposit. Deposit will be refunded upon return of table/chairs. Vendors cannot sell or bring alcoholic beverages on festival site. If caught with alcoholic or other illegal products, such vendor will be immediately evicted and/or be arrested.** **MUSIC:** Only exhibitors registered as music vendors MAY PLAY MUSIC IN THEIR BOOTH, BUT LOW ENOUGH SO AS NOT TO DISTURB THEIR NEXT-DOOR VENDOR. FAILURE TO ADHERE TO THESE RULES MAY RESULT IN THE REMOVAL OF SUCH VENDOR WITHOUT A REFUND OR CREDIT. All vendors must comply with the rules and regulations of the City of Chicago Department of Public Health and Sanitation. Vendors cannot put their own locks on toilets, damage or tamper portable toilets, trailers or other property that belongs to the City of Chicago, Promoter and/or other Contractors. No bootleg CDs, DVDs, cassettes, or other products are allowed.

Vendors must only sell from their booth space. **All vendors must be under a tent** and use equipment that complies with the City of Chicago Safety and Health Standards. Unauthorized and/or illegal items will be seized and will not be returned. Promoter reserves the right to change venue/location, booth number and/or location, if necessary. Promoter will not be liable or responsible for any damage, lost/stolen goods, or products. Promoter will not be liable for failure to hold event if failure is caused by any debilitating act of NATURE. Further, Promoter will not be liable and will not refund any payments for any no show of entertainers advertised to perform but failed to do so. Vendor agrees to hold harmless the Promoter, Martin's International, City of Chicago, and sponsors of the IFOL from all liability, damage, or expenses arising out of or in connection with any injury to any person while in the Vendor's area, include lost, theft, damage, property, or personal injury resulting directly or indirectly from any act or omission of the Vendor, as well as failure of Vendor to comply with the laws and ordinances of the city.

Vendor agrees to pay applicable fees to participate in IFOL, with the understanding **that Promoter will not be held liable for generator failure during IFOL or any other production failure beyond Promoter's control.** Promoter reserves the right to dictate which products/brands cannot be sold. At the time of registration or no later than **June 3, 2022**, vendor must submit the name(s) of EACH person who will occupy or will be working in the booth space. Vendors must provide own plywood for the grass/lawn and/or cardboard to use as floorings for vehicle wheels.

All payments are final and non-refundable. If a credit is to be granted for medical reasons, vendor must present a letter certified by his/her physician stating the fact of the illness. In such case the Promoter will then deduct 33 1/3 % of the total payment made toward the vendor's booth. Should IFOL be canceled or postponed, vendors will be given full credit at the next IFOL event hosted by this promoter.

Number of spaces: _____ @ \$_____ (With this early registration you will not have to pay the late fee of \$100).

TOTAL COST: \$ _____

BOOTH _____ SPACE _____ DESCRIPTION: _____ Payment upon signing: \$ _____

*Products/Items to be sold: _____ Less \$ _____

Total Due/Balance: \$ _____

- **ALL OUTSTANDING BALANCE MUST BE PAID NO LATER THAN JUNE 01, 2022! AFTER WHICH SPACE MAYBE RELEASED WITHOUT REFUND AND/ OR ADDITIONAL LATE FEE OF \$100 WILL BE IMPOSED.**

AMOUNT PAID \$ _____ BALANCE: \$ _____ DUE DATE: _____ Cash /Cash App. Check/M.O. # _____

Credit Card:

VI / MC / DISC /DINER/AMEX or Cash App/Cash.: Acct # _____ EXP. DATE: ____/____ SEC CODE: _____

NAME AS PRINTED ON CARD: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

APPROVAL: _____ REMARKS: _____

Cash App: cash.app\$EphraimMartin or \$312/719-6181.

Vendor clearly understands that there is no guarantee as to profit or loss of vendor's booth space rental and that there is no refund after payment is made. By processing the online authorized payment/registration for vendor space (s) for the 29th IFOL, Vendor understands and agrees that this purchase is final, and each authorization/transaction will AND CANNOT be disputed by vendor's bank or any financial institution for the above-mentioned event. By signing and printing your name below, you certify that you are the authorized signer of the above credit/debit card and that you are legally bonded.

SIGN EXHIBITOR/VENDOR: _____ PRINT NAME: _____ DATE: _____

MI/JSVFest SALES OFFICER: _____ PRINT NAME: _____ DATE: _____

VENDOR'S COORDINATOR: _____ PRINT NAME: _____ DATE: _____

FULLY PAID CONTRACTS, MUST BE SIGNED BY PRESIDENT/VP/EVENT MGR: _____ PRINT NAME: EPHRAIM MARTIN DATE: _____

By signing above, Vendor authorizes CREDIT/DEBIT CARD authorization payment and agrees to abide by the terms & conditions and will not dispute this payment according to the information listed above in this Vendor's Application Agreement.

Please make all payments payable to: MARTIN'S INTERNATIONAL- 1325 SOUTH WABASH AVE, STE. 307, CHICAGO, IL 60605

CREDIT CARD POLICY: By signing this form; Cardholder/Owner certified that he/she is the owner and authorized signer of the card listed above. Further, Cardholder cannot contest, dispute card payment on any grounds; except that the Producer failed to produce the event.